

Course Title	Outcome
<b>ICT / COMPUTER COURSES</b>	
Online Basics – <i>Short course on grasping the basics</i>	Certificate
Understanding Twitter	Certificate
Level 2 Certificates IT elements including; <ul style="list-style-type: none"> <li>• Word Processing</li> <li>• Spreadsheets</li> <li>• Publishing</li> <li>• File Management</li> <li>• Digital Photography</li> <li>• Internet Security</li> <li>• Bespoke courses available on request</li> </ul>	Certificate
Essential IT User Skills (Level 2) – Distance Learning	Level 2
<b>Distance Learning (Paper Based or Online)</b>	
Understanding Working With People with Mental Health Needs	Level 2
Awareness of Mental Health Issues	Level 2
Understanding Autism	Level 2
Working With Individuals With Learning Difficulties	Level 2
Dementia Care	Level 2
Principles of Care Planning	Level 2
Understanding End of Life Care	Level 2
Common Health Conditions	Level 2
Counselling Skills	Level 2
Prevention & Control of Infection in Healthcare	Level 2
Safe Handling of Medicines	Level 2
Understanding the Care and Management of Diabetes	Level 2
Dignity and Safeguarding in Health and Social Care	Level 2
Preparing to Work in Adult Social Care	Level 2
Nutrition and Health	Level 2
IT User Skills	Level 2
Information Advice and Guidance	Level 2
Principles of Customer Service	Level 2
Business Administration	Level 2
Principles of Team Leading	Level 2
Equality and Diversity	Level 2
Introduction to Caring for Children and Young People	Level 2
Understanding Behaviour that Challenges	Level 2
Cleaning Knowledge and Skills	Level 2
Understanding Safeguarding and Prevent	Level 2
Fall Prevention Awareness	Level 2
Improving Personal Exercise and nutrition	Level 2
Customer service for Hospitality	Level 2
Extended Certificate in Health and Social Care Professions	Level 2
<b>E-NOTE COURSES (ONLINE)</b>	
Mental Health in the Workplace	Certificate

Language Support for Workers	Certificate
Working with Figures	Certificate
Cancer In the Work Place	Certificate
Pregnancy and Maternity Discrimination	Certificate
Migration - The fight Against Exploitation	Certificate
Fit for Work	Certificate
Domestic Violence	Certificate
A Living Wage	Certificate
Apprenticeships	Certificate
Equality Law	Certificate
Industrial Partnerships	Certificate
Supporting Mid Life Development	Certificate
Additional Paternity Leave	Certificate
Understanding Universal Credit	Certificate
Vulnerable Employment	Certificate
The Sick Note	Certificate
<b>FUTURE LEARN (ONLINE)</b>	
Get Started with Online Learning	Certificate
Numeracy Skills for Employability & the Workplace	Certificate
Starting Writing Fiction	Certificate
Introduction to Italian	Certificate
Palliative Care: Making it Work	Certificate
Caring for Older People: A Partnership Model	Certificate
Caring for Vulnerable Children	Certificate
Dementia Care: Staying Connected and Living Well	Certificate
The Power of Social Media	Certificate
How to Succeed at Interviews	Certificate
<b>WORKSHOPS</b>	
Assertive Behaviour	Certificate
Communication Skills	Certificate
Mental Health and Stress Awareness	Certificate